

Lotus Notes 6 Installation Instructions for Macintosh (Existing User Install)

It is recommended that you read through the installation instructions. If you have any questions about the installation process, contact the Help Desk at 472-3970.

Printing this documentation is advised, as you will have to close all programs before you start the installation process.

Items needed for installation:

- Lotus Notes user name, password and server information from the Lotus Notes administrator.
- Your ID file. Notes uses the ID file located on the server for a first time user installation. If you are an existing user, you will need to have a copy of your ID file. The ID file is located in the Lotus\Notes\Data directory. You can also call the Help Desk (472-3970) to request a copy of your original ID file.
- Macintosh OS9.1 and, Macintosh OS X 10.1
- 275 MB of free hard disk space.
- Supported Processors – Power PC or newer
- 250 MB of RAM is recommended.
- The Lotus Notes 6.0.1 Client CD-ROM or download the client from the Lotus Notes Website. (<http://notes.unl.edu/installation.htm>)
- You will need to have Administrator Privileges on the computer you are installing the Lotus Notes 6 Client.

1. Close all programs before starting this installation.

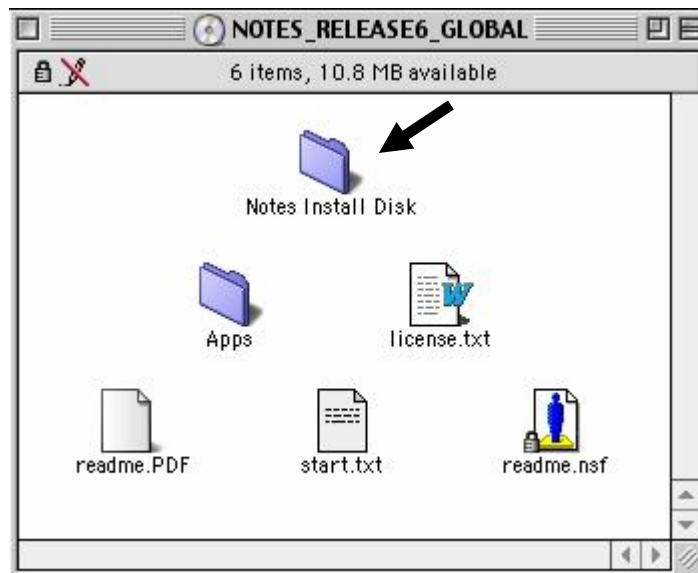
2. Insert the Lotus Notes CD-ROM. The CD-ROM will mount and appear on your desktop. Or you can download the client from the software web site.

<ftp://software.unl.edu/Mac/supported/Notes/>

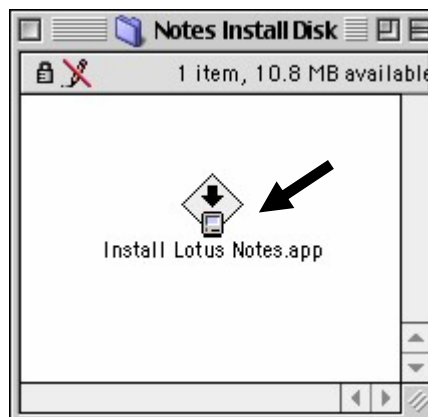
3. Double-click on the CD-ROM icon. Or if you downloaded the client from the software web site, just double click the Lotus_Notes_ver#.dmg icon.



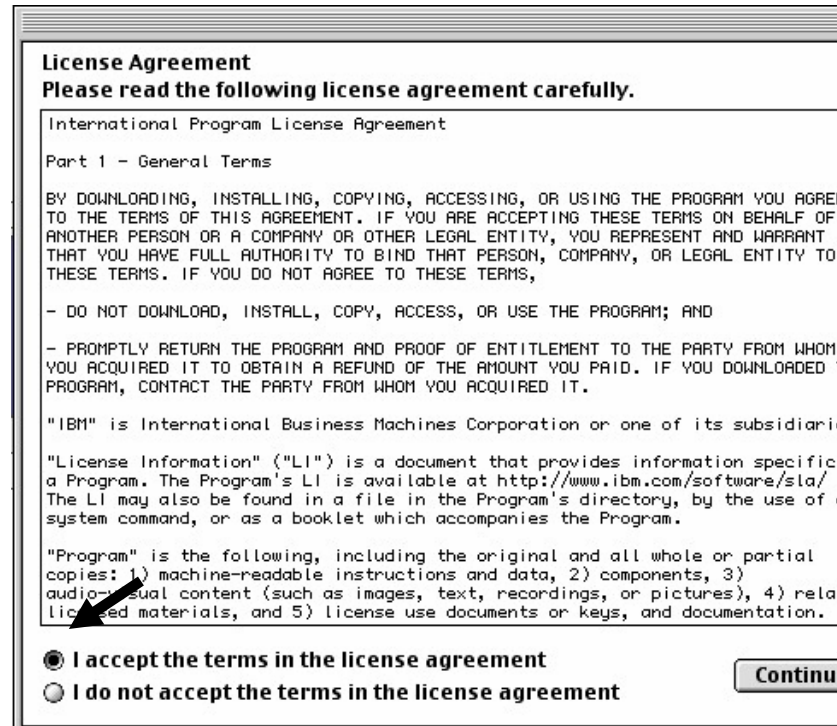
4. Double-click on the **Notes Install Disk** folder.



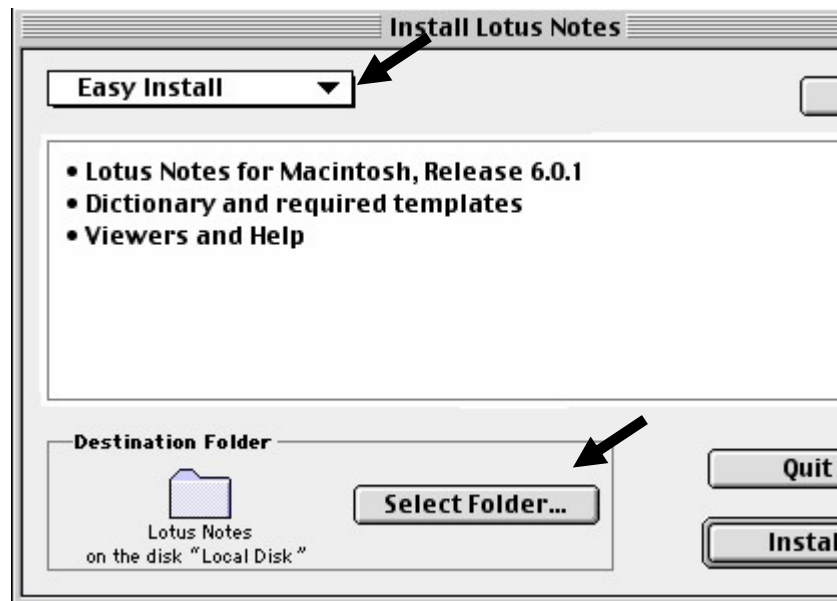
5. Double-click on the **Install Lotus Notes** icon.



6. Select the “I accept the terms in the License agreement” option and click **Continue**.



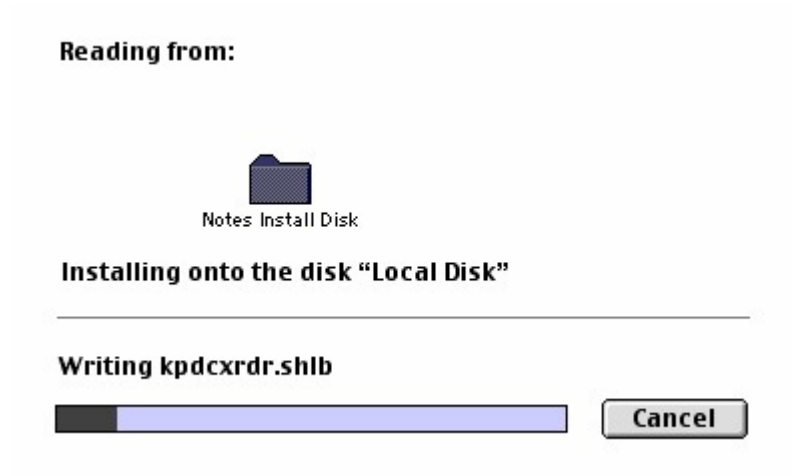
7. Choose **Easy Install** and select the folder where your previous notes client was installed. **Click Install**.



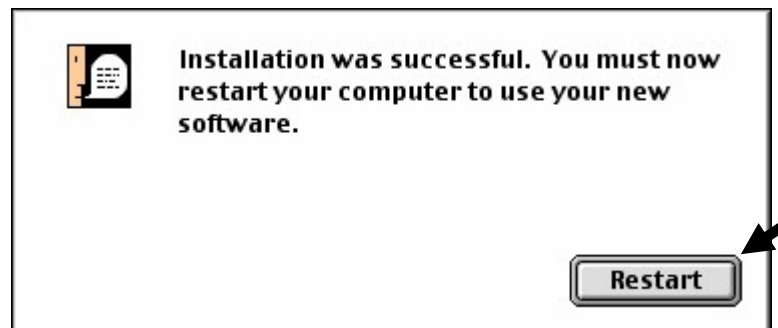
8. You will now see a warning to close other running applications. Click **Continue** and the operating system will close all of your applications.



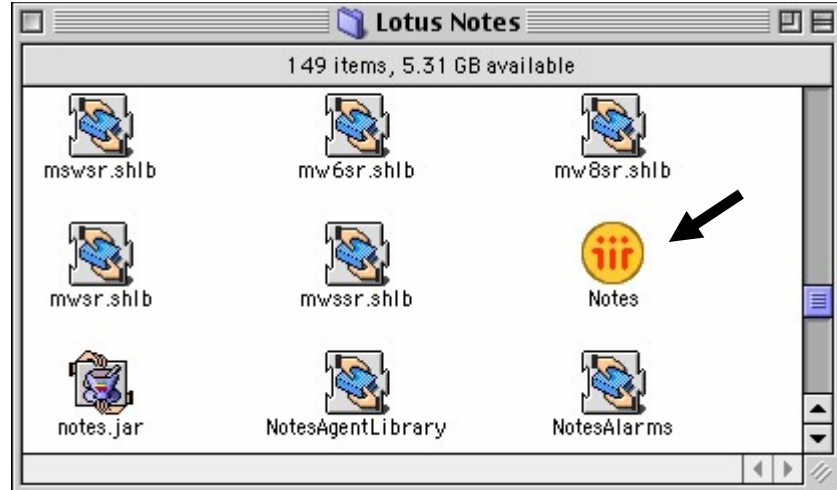
9. You will now see a progress window showing the installation of Lotus Notes 6.



10. You will now see a window that will tell you that the installation completed successfully. Click **Restart** to restart your computer.



11. When the restart is complete, go to the Lotus Notes folder. You should see a brand new icon for Lotus Notes 6. Double-click on the Lotus Notes icon.



12. You will now see a window that will tell you the "Notes Setup is complete!"

You have completed the Lotus Notes 6 Upgrade.

Click **OK** to open Lotus Notes 6.

